

MINUTES

Regular Meeting BOARD OF TRUSTEES

Vernon College March 21, 2012

The Board of Trustees of Vernon College met on March 21, 2012 at 11:30 a.m. in the Board Room of the *Osborne Administration Building* with the following present: Mr. Gene Heatly, Chairman, Mr. Bob Ferguson, Vice-Chairman, Mr. Norman Brints, Secretary. Other board members in attendance were Mrs. Sylvia G. Mahoney, Mr. Curtis Graf, Mrs. Vicki Pennington, and Dr. Todd Smith.

Others present were Dr. Dusty Johnston, President, and Deans: Dr. Gary Don Harkey, Mr. Garry David and Mr. Joe Hite. Also present were: Ms. Michelle A. Alexander, Director of Institutional Advancement/Executive Director, Vernon College Foundation; Mrs. Betsy Harkey, Director of Institutional Effectiveness; Dr. Karen Gragg, Division Chair of Math & Science; Mr. Mark Holcomb, Division Chair of Industrial & Information Technology; Mrs. Shana Munson, Associate Dean, Career & Technical Education; Mrs. Michelle Wood, Director of Continuing Education; Mrs. Melissa Elliott, Director of Financial Aid; Mrs. Haven David, Director of Human Resources; Mrs. Christie Lehman, Coordinator of Marketing & Alumni Relations; Mrs. Crique LeLeah, Director of Quality Enhancement; Mrs. Mindi Flynn, Staff Accountant, Ms. LeAnn Jordan, Advancement Services Specialist, and Ms. Mary King, Administrative Secretary to the President. Guests present were Mrs. Joanie Rogers, Board of Trustee Candidate; Ms. Carolyn Chaya; and Mr. Daniel Walker, from *The Vernon Daily Record*.

Chairman Heatly called the meeting to order at 11:35 a.m.

Dr. Todd Smith made the motion, seconded by Mr. Ferguson to accept the *Minutes of the February 15, 2012 Regular Meeting* as presented. Dr. Johnston noted that the addition of Mrs. Mahoney's statement on the importance of reviewing the historical archives and preserving future documents will be noted on the minutes. The motion carried unanimously.

Action Item A

Mr. Garry David presented the *Financial and Investment Reports as of February 29, 2012*. Mr. Brints made the motion, seconded by Mr. Ferguson to accept the report as presented. The motion carried unanimously.

Action Item B

Mr. Ferguson made the motion, seconded by Mrs. Mahoney to approve the *Resale Bids and Quitclaim Deeds of Properties Held in Trust by the City of Vernon*. Dr. Johnston stated that since Vernon College is one of the taxing entities, the Board must approve the resale bids accepted by the City of Vernon for two causes – *City of Vernon vs. Robert Thomas and City of Vernon vs. Guadalupe De Los Santos*. The motion carried unanimously.

Action Item C

Mr. Graf made the motion, seconded by Mrs. Pennington to approve the *2012-2013 Academic Calendar* as presented. Dr. Johnston commended the Calendar Committee for their time and effort in scheduling holidays and registration dates that work with the guidelines established by the Coordinating Board for scheduling classes. The motion carried unanimously.

Action Item D

Mr. Ferguson made the motion, seconded by Mr. Graf to approve *Room and Board Rates for 2012-2013* as presented by Mr. David for a total of \$1,800 for the fall and \$1,835 for the spring semesters, an increase of 2.34% from prior year. The motion carried unanimously.

Action Item E

Mr. Ferguson made the motion, seconded by Dr. Smith to approve the *Proposed Tuition and Fee rates for 2012-2013*. Dr. Johnston stated the increase consists of \$5.00 per hour for in-district and \$10 per hour for out-of-district. The motion carried unanimously.

Action Item F

Mr. Brints made the motion seconded by Mr. Ferguson to set and approve the *Revision of Costs for Seniors to Utilize the Pool, Gym and Weight Room at the King Physical Education Center*. He moved that the fee to be set at \$25 per semester (fall, spring, and summer) for senior citizens (60 and over) to utilize the pool, gym, and weight room facilities in the King Physical Education Center. Mrs. Pennington amended the motion that the fee to be set at \$25 per year, seconded by Mrs. Mahoney. The amendment failed after two (2) votes Yes and four (4) votes No. The first motion by Mr. Brints carried with four (4) votes Yes and two (2) votes No.

Public Comment – No one was present to make comments.

President's Report/Board Discussion Items:

Dr. Johnston clarified the Board Initiated Discussion item listed in the President's Report. After taking the training on the conduct of Open Meetings in Texas recently, he realized that the board initiated discussion items must be listed on the agenda prior to discussion. In the future, any topic that a board member wishes to discuss should be sent to Dr. Johnston prior to the meeting so it may be listed on the agenda in order to comply with the Texas Open Meetings Act.

Dr. Johnston introduced Mrs. Joanie Rogers, trustee candidate, who was present at the meeting.

Dr. Johnston gave an update on the progress of the Century City Center renovation. Everything is going good. Construction and Architect meetings are continuing with good reports of all that is going on. Relocations for Phase I should take place after May graduation, Phase II in June, and Phase III in July. Dr. Johnston will have a cost analysis for the April meeting to present to the board.

Ms. Alexander will have a final report on the numbers for the Foundation On-Line Auction at the next meeting. She mentioned that business participation went very well and there were 520 items this year.

Dr. Johnston called the Board's attention to the following upcoming events:

- (1) Scholarship Banquet – Tuesday, April 24, 2012 – 5:30 p.m.
- (2) Honors Convocation – Friday, April 20, 2012 – 6:00 p.m. Region 9, Wichita Falls, TX
- (3) VC Foundation Board meeting – Thursday, April 19, 2012 – 10:00 a.m. Vernon Campus
- (4) Sports Banquet – Monday, April 30, 2012 – 7:00 p.m. Wilbarger Auditorium
- (5) Commencement – Saturday, May 12, 2012 – 10:30 a.m. Wilbarger Auditorium
- (6) RN Pinning – Saturday, May 12, 2012 – 2:00 p.m. Wilbarger Auditorium

Dr. Johnston presented the Philanthropic Report/Outside Grants Report.

Dr. Johnston presented the minutes from Faculty/Staff/Student Organizations –

- (1) SGA Meeting Minutes
- (2) Student Forum Meeting Minutes
- (3) Employee Forum Minutes

Mr. Ferguson made the motion, seconded by Mr. Curtis to accept the following personnel item:

A. Employment

- (1) Renee Ritchie, Classified II – Student services secretary – CCC, effective March 19, 2012 with an annual salary of \$20,371

Mr. Brints made the motion, seconded by Mr. Ferguson the following personnel item:

B. Termination

- (1) Gilbert Gates, Custodial Technician – Vernon Campus, effective March 5, 2012

Mr. Ferguson made the motion, seconded by Dr. Smith the following personnel item:

C. Consider Reappointment of Faculty for 2012-2013

Mrs. Pennington made the motion, seconded by Mrs. Mahoney the following personnel items:

D. Consider Reappointment and/or Extension of Administrative Staff and Classified Staff for 2012-2013

- (1) Administrative Reappointments
- (2) Classified Staff
- (3) Administrative Staff (pending completion of probationary period)
- (4) Classified Staff (pending completion of probationary period)

The motion carried unanimously on all items.

Closed Session: Dr. Smith made the motion, seconded by Mr. Ferguson to go into closed session at 12:29 p.m. in accordance with the Texas Open Meetings Act, Texas Government Code, Subchapter 551.074 to discuss personnel. The motion carried unanimously.

Open Session: Mrs. Pennington made the motion, seconded by Dr. Smith to reconvene at 1:35 p.m. in open session. The motion carried unanimously.

Action: None

There being no further business Chairman Heatly adjourned the meeting at 1:38 p.m.